



Duke Street

Reach | Build | Send

WOMEN'S WORKER

Job Description

Aims

- To inspire and equip other women to reach and disciple other women
- To be involved in the pastoral care and discipleship of the women of the church
- To facilitate and liaise with the various groups and volunteers who contribute to the Women's Ministry, thus being 'point' person

Women's discipleship

- Developing a strategy to enable all women to access Bible-centred discipleship
- Identifying cohorts that are not catered for currently and potentially falling between the cracks, particularly those without children
- Developing and facilitating Bible-centred discipleship pathways for women
- Building meaningful relationships with the women of the church
- Providing mentoring and spiritual guidance to equip women to mentor and to open the Bible with others
- Helping women navigate faith questions and life transitions
- Organising events to build up women from time to time
- Seeking to develop a culture of whole-life and cross-generational discipleship amongst women
- Modelling involvement in public ministry through up-front roles in Sunday services (such as: reading the Bible and leading in prayer)

Pastoral care and support

- Providing and coordinating reactive pastoral care for women across various life stages and situations in collaboration with others offering such care
- Offering one-to-one pastoral conversations, prayer support and spiritual guidance when appropriate
- Working in liaison with pastors and other church elders to support women in complex pastoral situations
- Responding to possible pastoral needs which arise on Sundays and throughout the week
- Shaping a welcoming and supportive environment for women to grow in their faith

Ministry development and collaboration

- Collaborating with the Elders on women's ministry strategy
- Forming a committee of women who can take a lead in women's activities
- Coordinating the various women's activities within the church, helping identify gaps in women's ministry and developing appropriate responses
- Producing a report each term for the Elders on what has been achieved, what is planned, any items for prayer, challenges etc.
- Connecting with other church staff and ministry leaders to ensure holistic care for women
- Maintaining appropriate pastoral records and safeguarding protocols
- Encouraging women in the church to be involved in service
- Identifying and investing in women who show potential to lead ministries within the life of the church, linking these women with other women who can mentor them
- Leading/facilitating formal training sessions or workshops on relevant topics (such as: Bible teaching, spiritual gifts, ministry skills)
- Equipping women to serve effectively in a range of church ministries

Evangelism

- Organising one or more evangelistic events for women per year
- Equipping and empowering women to be engaged in evangelism

New women at Duke Street

- Ensuring that new women at Duke Street are welcomed
- Helping new women to settle into the church family by connecting them effectively with others/relevant groups
- Helping new women at Duke Street to understand where there are opportunities to serve and use their gifts

Person Specification

- A spiritually mature Christian who is living out a personal relationship with Jesus and has an evident passion for him
- Committed to godly, servant-hearted leadership
- Committed to the vision of Duke Street Church and in agreement with our Statement of Faith and Doctrinal Distinctives
- Enhanced DBS check and a commitment to safeguarding children, young people and vulnerable adults
- Experience of and passion for working with women
- A desire to foster whole hearted discipleship, engagement with not-yet-believing friends and clarity and compassion with cultural hot button issues
- A strong team player able to give and receive feedback, with a desire to learn and grow individually and as a team
- Strong organisational skills and ability to plan effectively
- Able to communicate effectively in written and verbal form, to build relationships with children, youth and parents
- Some theological education preferred