

Eden Baptist Church, Cambridge

Permanent Associate Pastor Job Description

The Associate Pastor will be a full-time member of the church staff and an elder of the church. We seek a man who can serve the whole church in preaching and pastoral work, while taking responsibility for the church's home groups. We view this as a permanent position so that the Associate Pastor can get to know the church, build relationships and develop ministries and leaders over a longer period. We intend that this role will enable the church to be more proactive in both training and pastoral care.

RESPONSIBILITIES

- Prayer – regular time set aside alone and with others to pray for the church, its members, its ministries and its growth.
- Overseeing and developing the church's home group ministry including the recruitment and equipping of leaders, establishing new groups, being the contact person for group leaders, overseeing the allocation of new people to groups, and making good resources available where needed.
- Drawing alongside future elders, deacons and ministry leaders with a view to raising up new office bearers, potential future staff, ministry workers and international partners.
- Together with the Senior Pastor, elders and safeguarding officers, some oversight of safeguarding and vulnerable adult cases.
- Serving in church leadership as an elder, though not involved in matters related to the management of the Senior Pastor, and also serving as a Charitable Trustee of the church.
- Preaching 20-25 sermons per annum, and undertaking general pastoral tasks such as discipleship, prayer meetings, baptism, communion, weddings and funerals in conjunction with the rest of the pastoral team.
- Talks at different events, including possible involvement with the church's evangelism ministry depending on gifting and interest.
- Other activities and duties from time to time as needed.

SUPERVISION AND DEVELOPMENT

- The Associate Pastor's line manager is the Senior Pastor. This is a key relationship for the health and growth of the church. It is vital that the personal chemistry is strong. There will be weekly meetings and regular contact.
- There will be the chance to attend conferences each year, such as the Evangelical Ministry Assembly or the FIEC leaders' conference.
- Two weeks annual study leave (in addition to annual leave).
- An annual review is held each year for feedback both ways and to monitor progress.